Hadleigh Town Council

The Guildhall
Market Place
Hadleigh
Suffolk
IP7 5DN
(01473) 823884

COMMUNITY GRANTS FUNDING APPLICATION FORM 2025/2026

All applications must be submitted using this form

How to use this form: this form can be printed and completed by hand or can be filled in electronically. Please try to keep your answers to the point to fit into the boxes.

Prior to submitting this form if you wish to speak to a member of staff please contact: assistant@hadleightowncouncil.gov.uk

Name and address of the person making the application on behalf of the organization: David Hoyle [redacted]
Position held in organization: Volunteer member of the fundraising team, subcommittee of St Mary's Church PCC
Telephone number: [redacted]
Email address: [redacted]
Name of the organisation you are requesting funding for: St Mary's Church Parochial Church Council
What type of organisation are you requesting funding for (e.g., charity/voluntary organisation)? (No grant will be awarded to or for any commercial venture for private gain) Registered Charity and Ecclesiastical body Please provide any relevant registration number: 1140776
What does this organisation do? Represents the work of the Church of England
What are the aims of this organisation? To provide religious and pastoral services to the parishioners and community of the Benefice of Hadleigh

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Has this organisation received a grant from Hadleigh Town Council in the last 3 years? If so, when was it received, what was the value of the grant awarded, and what was it for? None
What is the name of the project/activity you are applying for? Installation of a fixed and permanent projector screen.
How many people in Hadleigh will benefit from this project? Please see attached the current list of users of the Church. You can see that there are many user groups that will be able to use the new facilities and we have plans to publicise the largest community space in Hadleigh to be used for more events now that we have the new heating and alongside the projector screen project, we are installing new low energy essential and effect lighting throughout the Church. It will be an impressive and usable venue.
When will the project be started/finished? 1st July to 31st August

Constitution

Does this organisation have a constitution? No We fall under the Constitution of the Church of England

Financial information

Total income of the organisation in the last financial year including date of year end: £187,801.48
Total amount spent in the last financial year: £270,006.81
Where does the organisation get its funding from? Donations, Gift Aid, bequests and fundraising, wedding and funeral fees.

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What is the ***total*** cost for the project/activity which this funding application relates to?
(Please provide a breakdown of the key costs involved):

Switchgear, cabling and fixings etc	£4,960
4.3m Double Drop Screen	£5,983
Installation and labour	£4,950
Scaffold tower hire	£540
VAT	£3,287
Total	£19,720

What is the amount of grant requested from Hadleigh Town Council?
£3,000 please

How much has already been raised?

Donations	£1,250
Carried forward surplus funds from heating project	£3,712
Hadleigh Thrift Shop	£300

Concurrently we are progressing a £55,000 project to install a new lighting system in the Church. Excess funds from that project will be carried forward to this projector screen project. The lighting will be funded by:

Generous benefactor	c£31,000	
District CIL	£17,000-£25,000.	Application pending
Neighbourhood CIL	£5,500	Application being considered.

Funder of last resort: PCC Endowment Fund

Is the grant for match funding? (i.e. are funds from elsewhere dependent on our funding?)
No

Have you applied elsewhere for a grant, if so, which organisation(s), how much for,
and when will you know if the application has been successful?

Suffolk Communities Foundation £5,000
Application submitted 30th Jan 2026. Max 12-week decision period.
6th April 2026, Councillors Grandon, Carruthers and Dowling during our meeting them on 23rd January have intimidated a desire to provide modest financial support.

We continue to search for grant bodies.

How will you continue to fund the project once Hadleigh Town Council's funding runs out? (If you are seeking funding for a one-off event then you do not need to answer this question).

One off

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Please provide your bank / building society details so a BACS payment can be made if your grant application is successful

[redacted]

About your project

Please tell us about your project in up to 500 words. We would like to know the following:

- Why do you want to do this project?
- How do you know that it is needed?
- How many Hadleigh residents will benefit from it?
- How does the project meet one or more of our funding priorities (below)?
  1. Support projects and initiatives which will directly benefit the residents of Hadleigh
  2. Enable local people to participate in voluntary groups, organisations, and activities
  3. Help the towns voluntary groups and organisations improve effectiveness or offer additional services or activities.
  4. To support organisations which meet the need of the people experiencing social and economic difficulties
  5. To ensure that there is equality of access for Hadleigh residents to the services it provides and funds
  6. Projects and initiatives that contribute to Hadleigh Town Council's priorities or strategies

About your project :

Why? St Mary's was given the funds to purchase a modern projector and now we want to upgrade the screen to make the most of the projector. Also, the current screen is very cumbersome, difficult for our elderly volunteers to erect, and not suitable for daytime use due to glare. We feel it could start to deter groups from using the church for their event if we are unable to provide suitable equipment.
Our project is to fund a retractable screen, hidden high up on the choir side of the main arch that can be automatically lowered when required and not impact on the beauty and heritage of the church.

Why is it needed? We get feedback from the many users of the church that the current screen is no longer fit for purpose. With an easier to use screen, more groups will be able to make visual presentations and open the church up to more concerts, exhibitions, events etc. It will also help improve the facilities for existing users, including religious services where visual aids can improve experiences for the hard of hearing. Father Jo would also like to explore the use of the screen and projector for weddings and funerals.

How many residents will benefit? Currently shows and events attract audiences of 200+. Fortnightly pop-up meals have an average attendance of 150. With 28+ groups and organizations using the church for various activities/events, a large proportion of Hadleigh residents will benefit from enhanced facilities#
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Meeting HTC's funding priorities. Several voluntary groups use the church, and improving the facilities will encourage more groups and activities benefiting Hadleigh residents. Having a large visual aid helps with participation during presentations, concerts, and services, especially for those with hearing difficulties.

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We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group.

By signing this form you have read and agree to abide by the terms and conditions

Signature 1
(person submitting fo[redacted]

Signature 2
(Chair or senior representative of the organisation)
(Must be a different person and unrelated to signature 1)

[redacted]

John Perry, Treasurer PCC St Mary's Church

Date: 17th February 2026

Please return your completed application form to:

- Hadleigh Town Council, Guildhall, Market Place, Hadleigh, Suffolk, IP7 5DN or email to assistant@hadleightowncouncil.gov.uk