



Hadleigh Town Council

The Guildhall
Market Place
Hadleigh
Suffolk
IP7 5DN
(01473) 823884

COMMUNITY GRANTS FUNDING APPLICATION FORM 2026/2027

All applications must be submitted using this form

How to use this form: this form can be printed and completed by hand or can be filled in electronically. Please try to keep your answers to the point to fit into the boxes.

Prior to submitting this form if you wish to speak to a member of staff please contact:
assistant@hadleightowncouncil.gov.uk

Name and address of the person making the application on behalf of the organization:

Position held in organization:

Telephone number:

Email address:

Name of the organisation you are requesting funding for:

What type of organisation are you requesting funding for (e.g., charity/voluntary organisation)?
(No grant will be awarded to or for any commercial venture for private gain)

Please provide any relevant registration number:

What does this organisation do?

What are the aims of this organisation?



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Has this organisation received a grant from Hadleigh Town Council in the last 3 years? If so, when was it received, what was the value of the grant awarded, and what was it for?

What is the name of the project/activity you are applying for?

How many people in Hadleigh will benefit from this project?

When will the project be started/finished?

Constitution

Does this organisation have a constitution? Yes / No (If Yes please attach a copy)

Financial information

Total income of the organisation in the last financial year including date of year end:

Total amount spent in the last financial year:

Where does the organisation get its funding from?

What is the **total** cost for the project/activity which this funding application relates to?
(Please provide a breakdown of the key costs involved):

What is the amount of grant requested from Hadleigh Town Council?



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How much has already been raised?

Is the grant for match funding? (i.e. are funds from elsewhere dependent on our funding?)

Have you applied elsewhere for a grant, if so, which organisation(s), how much for, and when will you know if the application has been successful?

How will you continue to fund the project once Hadleigh Town Council's funding runs out? (If you are seeking funding for a one-off event then you do not need to answer this question).

Please provide your bank / building society details so a BACS payment can be made if your grant application is successful

About your project

Please tell us about your project in up to 500 words. We would like to know the following:

- Why do you want to do this project?
- How do you know that it is needed?
- How many Hadleigh residents will benefit from it?
- How does the project meet one or more of our funding priorities (below)?
 1. Support projects and initiatives which will directly benefit the residents of Hadleigh
 2. Enable local people to participate in voluntary groups, organisations, and activities
 3. Help the towns voluntary groups and organisations improve effectiveness or offer additional services or activities.
 4. To support organisations which meet the need of the people experiencing social and economic difficulties
 5. To ensure that there is equality of access for Hadleigh residents to the services it provides and funds
 6. Projects and initiatives that contribute to Hadleigh Town Council's priorities or strategies



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About your project :



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Declaration:

We confirm that all the information contained within this application is true and accurate to the best of our knowledge and belief, and that we are authorised to submit this application on behalf of the group.

By signing this form you have read and agree to abide by the terms and conditions

Signature 1
(person submitting form)

Signature 2
(Chair or senior representative of the organisation)
(Must be a different person and unrelated to signature 1)

Date:

Please return your completed application form to:

Hadleigh Town Council, Guildhall, Market Place, Hadleigh, Suffolk, IP7 5DN or email to
assistant@hadleightowncouncil.gov.uk