Summary Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

	JAN-MAR 2026	BUDGET	VARIANCE %
Income			
Allotments Income	145	-	-
BDC Car Park Rent	-	2,998	-100%
Cemetery Fees - Cremations	3,075	1,190	158%
Cemetery Fees - Full Interment	3,510	2,746	28%
Cemetery Fees - Headstones/Memorials	1,075	1,157	-7%
Cemetery Fees - Natural Cremation	-	750	-100%
Cemetery Fees - Natural Full	4,455	1,708	161%
Scatterings	-	210	-100%
Football Hire Income	585	499	17%
Grants & Contribution Rec'd	-	1,000	-100%
Mayor's Charity Fundraising	235	-	-
Miscellaneous Income	133	57	134%
Netball Hire Income	754	-	-
Other LRSG Hire Income	398	-	-
Rent Rec'd	3,000	4,500	-33%
Rugby Club Hire Income	1,019	538	89%
Staff Costs Recharged	635	330	92%
Tennis Courts	1,370	480	185%
Water Recharges	108	75	44%
Total Income	**20,498**	**18,238**	**12%**
Expenditure			
Bank Fees	9	-	-
Capital Projects	28,486	-	-
Civic Expenses	464	50	829%
Cleaning	559	702	-20%
Computer Software / Contracts	1,418	885	60%
Conference Costs	290	300	-3%
Contract Services	4,093	2,053	99%
Electricity	368	2,670	-86%

	JAN-MAR 2026	BUDGET	VARIANCE %
Employer NI Costs	3,300	3,375	-2% ↓
Employer Pension Contributions	5,901	6,000	-2% ↓
External Audit Fees	1,365	-	- —
External Audit Fees - Objections	3,550	-	- —
Grants - Specific Powers	7,694	5,000	54% ↑
Grants - The Guildhall	20,000	13,334	50% ↑
Gross Salaries	29,464	30,000	-2% ↓
Grounds Maintenance Contract	7,524	7,644	-2% ↓
Hadleigh In Bloom	159	-	- —
Hadleigh Pool & Leisure Contribution	-	32,190	-100% ↓
Health & Safety	3,657	-	- —
Inspection Reports / Fees	-	50	-100% ↓
Insurance	1,076	1,322	-19% ↓
Legal & Professional Fees	1,207	2,400	-50% ↓
Loan Repayment	5,904	-	- —
Mayor's Allowance	207	250	-17% ↓
Members Subsistence	-	50	-100% ↓
Mileage - Councillors	-	30	-100% ↓
Mileage - Staff	210	300	-30% ↓
Miscellaneous Expenses	1,014	500	103% ↑
Postage	28	66	-57% ↓
Printing & Stationery	32	60	-46% ↓
Rates	763	839	-9% ↓
Repairs & Maintenance	127	500	-75% ↓
Skip Hire	260	126	106% ↑
Climate Change Activities	20	170	-88% ↓
Hadleigh Youth Strategy	-	30	-100% ↓
Staff Subsistence	45	30	50% ↑
Subscriptions & Memberships	236	470	-50% ↓
Telephone & Internet	189	552	-66% ↓
Town Events Expenditure	1,164	-	- —
Town-wide CCTV Contribution	-	8,480	-100% ↓

	JAN-MAR 2026	BUDGET	VARIANCE %
Training Expenses - Staff	-	500	-100% ↓
Tree Works	-	3,000	-100% ↓
Water & Sewage	386	412	-6% ↓
Total Expenditure	**131,171**	**124,340**	**5%**
Income over Expenditure	**(110,673)**	**(106,102)**	**-4%**

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Administration.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
BDC Car Park Rent	-	2,998	-100% ↓
Miscellaneous Income	133	50	167% ↑
Staff Costs Recharged	635	330	92% ↑
Total Income	**769**	**3,378**	**-77%**
Expenditure			
Bank Fees	9	-	- —
Cleaning	3	33	-89% ↓
Computer Software / Contracts	1,418	885	60% ↑
Conference Costs	290	300	-3% ↓
Contract Services	385	990	-61% ↓
Electricity	(685)	2,220	-131% ↓
Employer NI Costs	3,300	3,375	-2% ↓
Employer Pension Contributions	5,901	6,000	-2% ↓
Gross Salaries	29,464	30,000	-2% ↓
Hadleigh Pool & Leisure Contribution	-	32,190	-100% ↓
Health & Safety	3,657	-	- —
Insurance	894	1,322	-32% ↓
Legal & Professional Fees	80	1,350	-94% ↓
Members Subsistence	-	50	-100% ↓
Mileage - Councillors	-	30	-100% ↓
Mileage - Staff	210	300	-30% ↓
Miscellaneous Expenses	-	500	-100% ↓
Postage	28	34	-16% ↓
Printing & Stationery	32	60	-46% ↓
Climate Change Activities	20	170	-88% ↓
Hadleigh Youth Strategy	-	30	-100% ↓
Staff Subsistence	45	30	50% ↑

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Subscriptions & Memberships	-	100	-100% ↓
Telephone & Internet	129	552	-77% ↓
Town Events Expenditure	1,018	-	- —
Town-wide CCTV Contribution	-	8,480	-100% ↓
Training Expenses - Staff	-	500	-100% ↓
Total Expenditure	**46,199**	**89,501**	**-48%**
Income over Expenditure	**(45,431)**	**(86,123)**	**47%**

Notes:
Income:

- BDC Car Park Rent - this lease ended in 2025 so no income was received.
- Miscellaneous Income is Repair Cafe donations
- Staff Costs Recharged - this is staffing costs recharged to HMFC and includes recruitment of new Caretaker.

Expenditure:

- Contract Services is cleaning service for office - hours have reduced since budget set.
- Electricity costs include a refund due to large credit.
- Health & Safety - tree survey was budgeted in Q3 but invoiced in Q4
- Legal and Professional Fees - work provided by 12 Magpies has reduced since budget set.
- Telephone and Internet - lower figure in Q4 as costs offset by cross-charge to HMFC for their telephone/internet usage.
- Town Events Expenditure - Christmas event budgeted in Q3 but some invoices received in Q4

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Allotments.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
Allotments Income	145	-	-
Total Income	**145**	**-**	**-**
Expenditure			
Grounds Maintenance Contract	-	558	-100%
Postage	-	32	-100%
Subscriptions & Memberships	-	60	-100%
Tree Works	-	2,000	-100%
Total Expenditure	**-**	**2,650**	**-100%**
Income over Expenditure	**145**	**(2,650)**	**105%**

Notes:

- Income is all budgeted in Q3 when renewals are due but empty plots are let as and when.
- Grounds Maintenance is reduced to less work needed on the allotments.
- Tree works - limited works required in 25/26 but works will be needed in 26/27.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Archives.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income over Expenditure	-	-	-

Notes

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Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Cemetery.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
Cemetery Fees - Cremations	3,075	1,190	158% ↑
Cemetery Fees - Full Interment	3,095	2,746	13% ↑
Cemetery Fees - Headstones/Memorials	1,075	1,157	-7% ↓
Cemetery Fees - Natural Cremation	-	750	-100% ↓
Cemetery Fees - Natural Full	4,455	1,708	161% ↑
Scatterings	-	210	-100% ↓
Total Income	**11,700**	**7,761**	**51%**
Expenditure			
Contract Services	20	-	- —
Grounds Maintenance Contract	1,730	1,500	15% ↑
Rates	464	510	-9% ↓
Skip Hire	260	126	106% ↑
Subscriptions & Memberships	236	310	-24% ↓
Water & Sewage	30	66	-55% ↓
Total Expenditure	**2,740**	**2,512**	**9%**
Income over Expenditure	**8,960**	**5,249**	**71%**

Notes

- Overall income is more than budgeted across all categories.
- Skip hire - more skips required than budgeted.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Cemetery Lodge.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
Rent Rec'd	3,000	4,500	-33% ↓
Water Recharges	108	75	44% ↑
Total Income	**3,108**	**4,575**	**-32%**
Expenditure			
Insurance	182	-	- —
Legal & Professional Fees	1,127	1,050	7% ↑
Water & Sewage	226	75	202% ↑
Total Expenditure	**1,536**	**1,125**	**37%**
Income over Expenditure	**1,572**	**3,450**	**-54%**

Notes

- Water & Sewage are timing variances on bill vs when tenant is billed for water usage.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Community Amenities.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
Miscellaneous Income	-	7	-100% ↓
Total Income	**-**	**7**	**-100%**
Expenditure			
Contract Services	2,549	1,063	140% ↑
Grounds Maintenance Contract	200	300	-33% ↓
Repairs & Maintenance	65	500	-87% ↓
Total Expenditure	**2,814**	**1,863**	**51%**
Income over expenditure	**(2,814)**	**(1,856)**	**-52%**

Notes:

- Contract Services includes Angel Street layby reconstruction which was CIL funded.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Grants & Contributions.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Expenditure			
Grants - Specific Powers	7,444	5,000	49% ↑
Grants - The Guildhall	20,000	13,334	50% ↑
Total Expenditure	**27,444**	**18,334**	**50%**
Income over Expenditure	**(27,444)**	**(18,334)**	**-50%**

Notes

- Specific Powers - budget is split evenly over each quarter but is spent as and when applications are approved.
- The Guildhall - budget is split evenly over each quarter but in Q4 2 payments were made but overall budget is correct.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Layham Road.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %	
Income				
Football Hire Income	585	499	17%	↑
Other LRSG Hire Income	398	-	-	—
Rugby Club Hire Income	1,019	538	89%	↑
Tennis Courts	1,370	480	185%	↑
Netball Hire Income	754	-	-	—
Total Income	**4,126**	**1,517**	**172%**	
Expenditure				
Cleaning	556	669	-17%	↓
Contract Services	1,140	-	-	—
Electricity	1,053	450	134%	↑
Grounds Maintenance Contract	4,004	2,967	35%	↑
Loan Repayment	5,904	-	-	—
Rates	299	328	-9%	↓
Repairs & Maintenance	53	-	-	—
Telephone & Internet	60	-	-	—
Tree Works	-	500	-100%	↓
Water & Sewage	110	250	-56%	↓
Total Expenditure	**13,178**	**5,164**	**155%**	
Unmapped Accounts				
Gas	28	-	-	—
Total Unmapped Accounts	**28**	**-**	**-**	
Income over Expenditure	**(9,052)**	**(3,647)**	**-148%**	

Notes

Income:

- Other LRSG Income is a weekend event hire.
- Tennis courts income due to increased usage from non-members, charging for tennis club members and tennis club junior coaching.
- Netball income not budgeted for as they only moved to our venue in September.

Expenditure:

- Contract services is car park line marking.
- Grounds Maintenance Contract has 2 quarters invoiced instead of 1.
- Loan Repayment - Repayments expected in Q2 and Q3 but only 1 repayment in Q4

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Mayoral Expenses.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
Mayor's Charity Fundraising	235	-	-
Total Income	**235**	**-**	**-**
Expenditure			
Civic Expenses	464	50	829%
Mayor's Allowance	207	250	-17%
Miscellaneous Expenses	1,014	-	-
Total Expenditure	**1,685**	**300**	**462%**
Income over Expenditure	**(1,450)**	**(300)**	**-383%**

Notes:

- Mayors Charity Fundraising is new cost code for 25/26
- Civic Service not budgeted for as previous Mayors did not host a service.
- Miscellaneous Expenses is Mayors fundraising distributed in 24/25.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Play Areas & Other Open Spaces.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Expenditure			
Grounds Maintenance Contract	1,060	1,800	-41% ↓
Inspection Reports / Fees	-	50	-100% ↓
Repairs & Maintenance	9	-	- —
Tree Works	-	500	-100% ↓
Total Expenditure	**1,069**	**2,350**	**-54%**
Income over Expenditure	**(1,069)**	**(2,350)**	**54%**

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Special Projects.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Expenditure			
Capital Projects	28,486	-	-
Total Expenditure	**28,486**	**-**	**-**
Income over Expenditure	**(28,486)**	**-**	**-**

Notes
Capital Projects - This is money allocated for a streetlight to be paid via CIL in 26/27.

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is St Mary's Churchyard.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Expenditure			
Grounds Maintenance Contract	330	519	-36%
Total Expenditure	**330**	**519**	**-36%**
Income over Expenditure	**(330)**	**(519)**	**36%**

Notes

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is Tourism.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Income			
Grants & Contribution Rec'd	-	1,000	-100%
Total Income	**-**	**1,000**	**-100%**
Expenditure			
Hadleigh In Bloom	159	-	-
Total Expenditure	**159**	**-**	**-**

Notes

- No grants and contributions received in 25/26.
- Hadleigh in Bloom - expenses for Community Gardeners

Income & Expenditure

Hadleigh Town Council
For the 3 months ended 31 March 2026

Location is War Memorial.

	QUARTER ACTUAL	QUARTER BUDGET	VARIANCE %
Expenditure			
Grounds Maintenance Contract	200	-	-
Water & Sewage	19	20	-3%
Total Expenditure	**219**	**20**	**997%**

Notes:

Notes