The Guildhall,
Market Place,
Hadleigh,
IP7 5DT

Tel: 01473 823884

Hadleigh Town Council

ASSET REGISTER

Introduction

This document details the Assets held by Hadleigh Town Council.

It is acknowledged that some of the valuation figures have been arrived at through best endeavours using the information known to us at the time. This document is reviewed on an annual basis and assets are entered, adjusted or removed as and when appropriate.

This Asset Register has four main purposes.

- It forms a basis for completion of box 9 of the Council's accounting statements in the Annual Governance and Accountability Return
- It forms a basis for decisions on risk and insurance issues.
- It provides information on the age and potential lifespan of certain items.
- It provides assurance of the continued existence of Council's property.

Annual Return – Fixed Assets

Items of machinery and equipment which have a useful life of more than one year and with a value greater than £500 are defined as 'Fixed Assets.' These are itemised below and their value reported in box 9 of the Council's accounting statements in the Annual Governance and Accountability Return.

The Council does not depreciate or adjust fixed asset values and they are not calculated as part of a balance sheet. For fixed assets the preferred value will be the original acquisition cost. Alternatively acceptable valuations are the replacement cost at a particular date or an insurance cost at a particular date. The valuation for land will be a nominal value of £1, the valuation for buildings prior to 2025 is either the original acquisition cost or the insurance value as at 2006 when the asset register was first created. The fixed asset value for any individual item will not usually be altered from year to year. Therefore, a change in the total value for fixed assets (in box 9 of the Council's accounting statements) indicates the acquisition of new and/or the disposal of old assets of significance.

Insurance Decisions

From the above it follows that not all assets are classed as 'Fixed Assets.' The guidance indicates that only items with a relatively high value which will be useful for more than one financial year are entered to the 'Fixed Asset' box 9 on the Annual Return. The Council has many smaller items which individually have a replacement value less than £500 (small tools, furniture, benches etc.). These items are listed in inventories and the total for any given inventory may far exceed £500. The total value of inventories may alter quite rapidly as new items are entered or removed. It is still necessary to ensure these items are secured to the council and to assess the risks of loss so that suitable insurance may be maintained if necessary. For these reasons the inventories are updated and reviewed annually. As a guide to these insurance decisions, an attempt will be made to maintain a replacement value for inventory items as well as for relevant fixed asset items. It will be necessary for the Council to review the insurance valuation each year to ensure insurance levels remain relevant to the inventoried items. Not all items will be insured for damage or loss since the nature of risks is not the same for all items. Damage to other items may be assessed as unlikely to occur or of insignificance cost if it does.

Replacement Decisions

Decisions to replace machinery and tools may be affected by the residual value/life of the existing equipment and the cost of replacement.

Summary

Total fixed assets for annual return on 31st March 2025 was £730,411.61.

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Total fixed assets for annual return 31st March 2026 is £1,650,169.61

The variance is £919,758.00 **increase** in fixed assets.

This is represented by the additions of:

Date of Acquisition	Description	Location	Cost / Value	Basis
September 2025	Sports Pavilion	Layham Road	£927,000	Purchase value

And represented by the disposal of:

Date of Acquisition	Description	Location	Cost / Value	Basis
September 2025	32ft Shower Unit	Layham Road	£7242	Purchase value

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Fixed Assets

Date of Acquisition	Description	Location	Original cost/value	Current insured valuation	Asset Register value
Land					
pre-1850	Cemetery	Friars Road		£1.00	£1.00
May 1951	Cemetery - additional land	Friars Road	£170.00	£0.00	£1.00
September 1922	War Memorial site	High Street		£1.00	£1.00
May 1952	Cricket Meadow	Friars Road		£1.00	£1.00
May 1952	Corks Lane Play Area (6 acres approx.)	Corks Lane		£1.00	£1.00
April 1981	Sports Ground (11.94 acres)	Layham Road	£27,000.00	£1.00	£1.00
June 1982	Additional land (0.25 acres)	Layham Road	£660.00	£0.00	£1.00
May 1987	Millfield football ground (8 acres approx.)	Tinkers Lane	£1,500.00	£1.00	£1.00
August 1950	Allotments (3.5 acres approx)	Bridge Street		£1.00	£1.00
February 1975	Allotments (0.55 acres approx)	Toppesfield Close		£1.00	£1.00
August 1998	Land	Toppesfield Bridge		£1.00	£1.00
October 2015	Cemetery Extension (3.300 acres)	Friars Road	£34,000.00	£1.00	£1.00
Buildings					
mid-19thC	Cemetery Lodge	Friars Road		£ 514,972.00	£136,548.00
	Cemetery Hut	Friars Road			£8,979.00
pre-World War II	War Memorial	High Street	£6,100.00	£ 25,213.00	£6,100.00
	War Memorial Wall	High Street			£6,713.00
	Cemetery Railings & Gate	Friars Road	£1,825.00		£1,825.00
?mid19thC	Cemetery Wall	Friars Road			£22,084.00
May 1952	Cricket Meadow Wall	Friars Road		£ 250,680.00	£268,031.00
November 2000	Roundel	Church Walk		£3,000.00	£3,000.00
October 2001	Milestone	George Street	£2,616.00		£2,616.00
December 2002	Allotment Gates & Fence	Bridge Street	£1,010.50	£1,873.00	£1,010.50
March 2006	Cemetery Fencing	Cemetery	£1,363.00	£4,393.00	£1,363.00
2019	Cemetery Fencing	Cemetery Extension	£15,537.00		£15,537.00
September 2025	Sports Pavilion	Layham Road	£927,000	£1,112,400	£927,000
Community					
August 2009	Town Memorial	War Memorial	£1,400.00		£1,400.00
October 2018	Yew Trees	War Memorial	£945.00		£945.00
November 2018	Lifesize Tommies x 2	War Memorial	£1,552.61		£1,552.61
September 2010	Water Pump	Bridge Street Allotments	£657.19		£657.19
October 2022	Wooden pergola	Cemetery	£522.00	£522.00	£522.00
December 2022	Tree Of Life	Cemetery	£7,950.00	£7,950.00	£7,950.00
June 2012	Jubilee Beacon	Gallows Hill Allotments	£1,195.00	£1,195.00	£1,195.00
May 2022	Pole Beacon with Burner Basket	Beaumont Park	£3,320.00	£3,320.00	£3,320.00

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23/06/2023	Coronation Bench	Cemetery	£1037.50	£1037.50	£1037.50
23/06/2023	Coronation Bench	Angel Street/Magdalen Road	£1,037.50	£1,037.50	£1,037.50
29/08/2023	72m Scalloped Edging	Cemetery	£644.00	£644.00	£644.00
Layham Road					
July 2018	3 Tennis Nets	LRSG	£538.20		£538.20
1984	Floodlights	LRSG	£12,713.00	£10,000.00	£12,713.00
1984	All weather courts & surrounds	LRSG			£1.00
December 2003	Barrier at Entrance	LRSG	£1,050.00		£1,050.00
February 2008	Signs	LRSG	£639.48		£639.48
September 2009	Two portable Goal Posts	LRSG	£1,800.00		£1,800.00
April 2010	Ball Stop Netting	LRSG	£3,000.00		£3,000.00
August 2010	Rugby Posts	LRSG	£3,705.07		£3,705.07
December 2013	Youth Size Goals	LRSG	£1,174.80		£1,174.80
June 2015	Shipping Container	LRSG	£1,692.00	£1,349.00	£1,692.00
13/04/2023	Static Goal Post	LRSG	£616.00		£616.00
Infrastructure				£53,780.00	
	Street Lights (9)	Various	£6,635.00		£6,635.00
	Seats (14)	Various	£10,830.74		£10,830.74
	Bus Shelters (6)	Various	£19,540.00		£19,540.00
	Notice Boards (3)	Various	£4,488.20		£4,488.20
	Signs (3)	Various	£7,234.50		£7,234.50
Play Equipment				£100,000.00	
	3 swings on one frame	Corks Lane	£31,550.00		£31,550.00
	Wooden Adventure play area	Corks Lane			£0.00
August 2001	Seat	Corks Lane	£900.00		£900.00
August 2010	Picnic Table + Bench	Corks Lane	£604.00		£604.00
July 2010	Combi Chest Press/Lat Pull Down	Corks Lane	£3,685.00		£3,685.00
July 2010	1 ski machine	Corks Lane	£2,000.00		£2,000.00
Sept. 2014	Fencing	Corks Lane	£16,055.28		£16,055.28
February 2018	Climbing Frame	Corks Lane	£14,990.40		£14,990.40
May 2021	2 person rocker	Corks Lane	£519.00		£519
May 2022	Accessible train & carriage	Corks Lane	£2,794.00	£2,794.00	£2,794.00
January 2023	Swings	Corks Lane	£6,927.00		£6,927.00
12/05/2023	Slide	Corks Lane	£8,392.00		£8,392.00
	UniMini Klara Bear Play Unit	Timperley	£3,952.00		£3,952.00
	Lillie Swing with Basket	Timperley	£1,660.00		£1,660.00
	Lillie Swing with Flat Seat	Timperley	£1,110.00		£1,110.00
	Galvanised fencing & gates	Timperley	£3,978.50		£3,978.50
Other Items					
1974	Large Table	Council Chamber		£3,000.00	£3,000.00
1974	Leather Topped Table	Council Chamber		£1,200.00	£1,200.00
1990	4 pink upholstered chairs	Council Chamber		£630.00	£630.00
pre-1995	3 Rolls of Honour	Council Chamber		£1,050.00	£1,050.00
April 2003	Portable Display Screens	Council Chamber			£750.00
	Computer Equipment (various)	TC Office	£13,987.48	£13,987.48	£13987.48

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	Regalia		£2,116.00	£5,773.00	£2,616.00
	Office Equipment	TC Office	£7,506.24	£5,373.71	£7,506.24
May 2007	Topple Tester	TC Office	£1,050.50	£1,050.50	£1,050.50
November 2018	Conference System	Guildhall	£4,922.63	£4,922.63	£4,922.63
November 2000	PA System	Grand Hall	£2,277.00	£3,049.00	£2,277.00
?1999	Hadleigh Book	Archives	£2,500.00	£3,080.00	£2,500.00
Sept 2021	S.I.Ds & batteries x 2	Various	£3,608.00	£3,608.00	£3,608.00
Sept 2021	Solar Panels for SIDs x 4	Various	£1,076.00	£1,076.00	£1,076.00
01/04/2023	AssetTrac 1000 Epitrace Markers & Scanner	Office	£1,000.00	£1,000.00	£1,000.00
30/08/2023	2 x SIDS & Solar Panels	General	£4,989.00	£4,989.00	£4,989.00
May 2024	HP Pro 400 G9 Computer	Office	£922.80	£922.80	£922.80
Feb 2025	Trolley Barrow	Community Ranger	£1229.81	£1229.81	£1229.81