Section 2 – Accounting Statements 2025/26 for

Hadleigh Town Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures **must** agree to underlying financial records.*
1. Balances brought forward	870,107	503,603	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value **must** agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	443,024	463,401	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	96,856	426,973	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	124,657	154,508	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	30,463	35,809	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	751,264	852,925	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	503,603	350,735	*Total balances and reserves at the end of the year. **must** equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	520,393	412,489	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	730,412	1,650,170	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	360,000	457,600	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		*For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.*

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

SIGNATURE REQUIRED

Date DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

ANALYTICAL REVIEW 2025/26

Insert figures from Section 2 of the Annual Return in all Blue highlighted boxes

	Last Year £	This Year £	Variance £	Variance %		Explanation Required	
1 Balances brought forward	870,107	503,603					Explanation of % variance from PY opening balance not required - Balance brought forward agrees
2 Precept or Rates and Levies	443,024	463,401	20,377	4.60%	0	NO	
3 Total other receipts	96,856	426,973	330,117	340.83%	1	YES	Grants of £335,991 linked to Layham Road Pavilion were received
4 Staff costs	124,657	154,508	29,851	23.95%	1	YES	New staff were employed for a full year in 25/26
5 Loan interest/capital repayment	30,463	35,809	5,346	17.55%	1	YES	A new PWLB loan was taken out in 25/26 and 1 loan repayment was made
6 All other payments	751,264	852,925	101,661	13.53%	0	YES	This additional expenditure was linked to the Layham Road pavilion which completed in September 2025.
7 Balances carried forward	503,603	350,735					VARIANCE EXPLANATION NOT REQUIRED
Check sum Boxes 1-6	503,603	350,735	-152,868	30.35%		NO	
Difference							
8 Total value of cash and short term investments	520,393	412,489					VARIANCE EXPLANATION NOT REQUIRED
9 Total fixed assets plus other long term investments	730,412	1,650,170	919,758	125.92%	1	YES	New pavilion built and cost was £927,000
10 Total borrowings	360,000	457,600	97,600	27.11%	1	YES	