

**From:** [Town Council Assistant](#)  
**To:** [Councillor Francis](#); [Councillor Monks](#); [Councillor R. Beggerow](#); [Councillor Shearly-Sanders \(cllr.shearly-sanders@hadleightowncouncil.gov.uk\)](#)  
**Subject:** Meeting held 14th July 2026  
**Date:** 15 July 2026 14:36:00  
**Attachments:** [image001.jpg](#)  
[Planning Committee Draft Notes 14.07.26.pdf](#)

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Good afternoon

Following a discussion with the Town Clerk regarding summons for this meeting not being issued correctly, last night's meeting will be treated as an informal meeting with informal notes for which I have attached. We will discuss these again at the next meeting.

Best regards

Jackie Kirk  
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