

From: [Town Clerk](#)
To: [Councillor R. Beggerow](#)
Subject: RE: town council's recording of planning committee meeting, 28th July
Date: 25 September 2026 15:03:00

Hi Rolf,

It was both July meetings – I think you should say it was operator error when scheduling the meetings on the Zoom system.

The issue I have with the audio recording is that it may not have picked up everything that was said in the meeting as the phone was placed in front of Paul. If you believe it is an accurate reflection of the meeting that is fine for you to state that.

I am concerned that Cllr Francis has not sent the recording to me as the Town Clerk or to any other Councillors despite promising to do so.

Your wording implies that we will add Cllr Monk's declaration to the minutes but when you came to the office we agreed that I would add a bit in brackets about a brief exchange that took place between Jackie and Sue (not heard on the recording) about her not needing to declare the interest as she did not have a declaration (a discussion had taken place at the 14/7 meeting about whether she did actually know the people at the property she was declaring and she said No so this was also not mentioned in the notes of the 14/7 meeting).

Even if we amend the minutes they may still not be approved at the next meeting especially if Councillors are not happy, I suggest that if the minutes are deferred again that Planning Committee just don't approve them ever – they are 'only' ratifications and Jackie has delegated authority to answer planning applications anyway

Wendy Brame
Town Clerk

From: Councillor R. Beggerow <cllr.beggerow@hadleightowncouncil.gov.uk>
Sent: 24 September 2026 16:34
To: Town Clerk <townclerk@hadleightowncouncil.gov.uk>
Subject: Fw: town council's recording of planning committee meeting, 28th July

Hi Wendy

I have forwarded the below email I received from Cllr Roberts for your information.

In the light of today's discussion I think I should send the below response. Are you Ok with below wording and can you fill in the gaps.

Rolf

Dear Councillors of the Planning Committee

I have asked Wendy for a copy of the Council recording of the Planning meeting of 28th July 2026 so I can be reminded as to what was said, in view of the objections raised by Cllr Francis.

I have learned that there was unfortunately a period between and ... when Planning Meeting recordings were not saved due to an operator error with the Zoom system .

With regards to the objection raised by Cllr Francis regarding the accuracy of the draft minutes of the 28th July meeting, I have now heard an audio recording of the meeting taken by Cllr Francis and I am clear as to what was said during the meeting and I have relayed this information to Wendy and Jackie. I have also asked they update the draft minutes to reflect what was said at the meeting of 28th July regarding declarations of interest and what was said in the previous informal meeting of 14th July.

Regards

Rolf

Chair of the Planning Committee.

Sent from [Outlook for iOS](#)

From: Councillor Roberts <cllr.roberts@hadleightowncouncil.gov.uk>

Sent: Wednesday, September 23, 2026 1:53 pm

To: Councillor R. Beggerow <cllr.beggerow@hadleightowncouncil.gov.uk>

Cc: Councillor Francis <cllr.francis@hadleightowncouncil.gov.uk>; Councillor Monks <cllr.monks@hadleightowncouncil.gov.uk>; Councillor Shearly-Sanders <cllr.shearly-sanders@hadleightowncouncil.gov.uk>; Councillor Allan <cllr.allan@hadleightowncouncil.gov.uk>

Subject: town council's recording of planning committee meeting, 28th July

Hi Rolf

There appears to be disagreement as to what happened at the Planning Committee meeting of 28th July, with the approval of the minutes now deferred twice, and I believe three versions of the draft minutes provided to the committee for approval at various times.

I believe it would helpful if all committee members received a copy the town

council's recording of that meeting, prior to the committee's next meeting, to help resolve matters. Can you assure me we will get a copy?

Many thanks

Huw