



Hadleigh Town Council

The Guildhall
Market Place
Hadleigh
Suffolk
IP7 5DN
(01473) 823884

NEIGHBOURHOOD PLAN SUB-COMMITTEE

Wednesday 14th December 2022 at 2.00pm in The Guild Room at Hadleigh Town Hall,
Market Place, Hadleigh, IP7 5DN

Minutes

	Meeting started at 2.03pm
NPSC22.121 Present	Councillors Schleip, Councillor Bill Wilson, Councillor Shearly-Sanders and Katherine Kramer
NPSC22.122 In Attendance	Town Clerk
NPSC22.123 Welcome	The Chair opened the meeting, and advised that The Council, members of the public and press may record/film or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Town Council cannot control 3 rd party recording. The Town Council will be recording the meeting.
NPSC22.124 Apologies	Apologies for absence were received from Chris Aulman.
NPSC22.125 Declarations of Interest	There were no declarations of pecuniary, other registrable and non-registrable interests.
NPSC22.126 Dispensations	There was no consideration of dispensations.
NPSC22.127 Public Forum	There were no members of the public present.
NPSC22.128 Minutes	Proposed by Councillor Schleip, seconded by Councillor Shearly-Sanders, it was agreed to approve the minutes of the meeting on 26 th October 2022 subject to change to NPSC22.113. Vote = 4 For, 0 Against, 0 Abstain
NPSC22.129 Timeline	The timeline of the project was noted .
NPSC22.130 Advertisement & Shop Fronts Design Code Document	Proposed by Katherine Kramer, seconded by Councillor Shearly-Sanders the draft Advertisement & Shopfront Design Code Document (subject to additional/ replacement night-time photography) for inclusion in the draft Plan has been approved subject to adding that



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	the area is a conservation area and that the lighting should take a full account of climate considerations including energy efficiency. Vote = 4 For, 0 Against, 0 Abstain Thanks to Richard Fletcher for writing this.
NPSC22.131 Landscape Assessment	Proposed by Kathrine Kramer, seconded by Councillor Schleip it was agreed that the Plan needs a Landscape Assessment completed by consultants. The Projects & Finance Officer will then progress this with the Planning Committee's approval. Vote = 4 For, 0 Against, 0 Abstain
NPSC22.132 OS Mapping System	It was noted that the Projects & Finance Officer is working on gaining access to the OS mapping system via the PSGA (Public Sector Geospatial Agreement) but has been waiting for changes of contact/access which is a lengthy process due to the previous access belonging to those no longer in position at the Council.
NPSC22.133 Local Green Spaces	It was noted that following the working group meeting to discuss Local Green Space Designations, volunteers are out and about over December and early January to complete the first step to this – auditing existing spaces. Following this, public engagement then applying NPPF criteria to identified sites and eventually drafting policies to designate within the Plan.
NPSC22.134 Stone Street Speed Limit Report	Proposed by Councillor Shearly-Sanders, seconded by Katherine Kramer it was agreed to include the Stone Street Speed Limit report in the database. Vote = 4 For, 0 Against, 0 Abstain
NPSC22.135 Future Meetings	The date of the next meeting is Wednesday 31st January 2023 at 2pm.
NPSC22.136 Close of Meeting	There being no further business the meeting finished at 2:17 pm.

Signed

W. Brame

Wendy Brame
Town Clerk
25 January 2023