



Hadleigh Town Council

The Guildhall
Market Place
Hadleigh
Suffolk
IP7 5DN
(01473) 823884

NEIGHBOURHOOD PLAN SUB- COMMITTEE

Friday 19th November 2021 at 1pm in The Guild Room at Hadleigh Town Hall, Market Place,
Hadleigh, IP7 5DN

Minutes

	The meeting started at 1.03pm.
NPSC21.36 Present	Councillors Bayliss and Schleip, Projects Officer, Rickaby Shearly-Sanders and Katherine Kramer
NPSC21.37 In Attendance	Town Clerk, 1 member of the public
NPSC21.38 Welcome	The Chair opened the meeting, and advised that The Council, members of the public and press may record/film or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Town Council cannot control 3 rd party recording. The Town Council will be recording the meeting.
NPSC21.39 Apologies	Apologies for absence received from Councillor Wilson.
NPSC21.40 Declarations of Interest	There were no declarations of pecuniary or non-pecuniary interest.
NPSC21.41 Dispensations	There was no consideration of dispensations.
NPSC21.42 Public Forum	A member of the public introduced himself as a local resident and a developer. A request for a copy of the terms of reference was made.
	Councillor Schleip joined the meeting at 1.05pm.
NPSC21.43 Minutes	Proposed by Councillor Bayliss, seconded by Councillor Schleip it was agreed to approve the minutes of the meeting on 17 th September 2021. Vote = 5 For, 0 Against, 0 Abstain
NPSC21.44 Update regarding Actions	Councillor Bayliss confirmed he had contacted Lorry Watch and received no reply. Rickaby Shearly-Sanders spoke to the Chair of Hadleigh Community Forum (previously Hadleigh Steering Group) about a presentation but this has gone no further as did not receive information by email. Rickaby has also emailed Babergh District Council but no reply as yet and will chase this up. Projects Officer confirmed she spoke to Justine about a market stall and it has been agreed we can have one – there is a separate agenda item to agree a date for this. EADT have not been contacted as we have no information to share with them yet.



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	PO has emailed Masons and Rotary Club and had no response. She has also spoken to the Health Centre Participation Group who are supportive and advised on their thoughts but at this time do not wish to join a Working Group. PO spoke to Youth Strategy Working Group and there is currently a survey out to 600 teenagers aged 11 – 16 years, the results will be available in due course. Katherine Kramer has not yet spoken to HEAT but they have a meeting next week. Councillor Schleip spoke to Visit Hadleigh about their thoughts and fed this back. Town Clerk emailed HFAA and they agreed to put a note in their next newsletter and have also put us on the list for a stall and will contact us once they are ready to accept applications.
NPSC21.45 Consultants	Proposed by Councillor Bayliss, seconded by Councillor Schleip it was agreed to use Consultants and the remit (as presented) and to agree that grant funding will be applied for to fund this. Vote = 5 For, 0 Against, 0 Abstain
NPSC21.46 Market Stall Date	Proposed by Projects Officer, seconded by Councillor Bayliss it was agreed to have a market stall on Friday 11th March 2022 to promote the Neighbourhood Plan. Vote = 5 For, 0 Against, 0 Abstain
NPSC21.47 Information Exchange	Rickaby Shearly-Sanders sent round an email this morning regarding document data base and core document library and asked that everyone reads these. Mention was made of a contact list with telephone numbers etc. It was agreed not to share telephone numbers and instead we can continue to use email as we have been doing. Rickaby would like training on Microsoft Teams and how to use this.
NPSC21.48 Future Meeting	The next meeting will be held on 17th December 2021 at 1pm.
NPSC21.49 Close of meeting	There being no further business the meeting finished at 1.46pm.

Signed

W. Brame

Wendy Brame

Town Clerk

21st September 2021