



Hadleigh Town Council

The Guildhall
Market Place
Hadleigh
Suffolk
IP7 5DN
(01473) 823884

NEIGHBOURHOOD PLAN SUB-COMMITTEE

Wednesday 20th July 2022 at 5.30pm in The Guild Room at Hadleigh Town Hall, Market Place, Hadleigh, IP7 5DN

Minutes

NPSC22.54 Present	Councillor Wilson, Schleip, Shearly-Sanders, Katherine Kramer and Chris Aulman
NPSC22.55 In Attendance	Projects & Finance Officer and 2 members of the public
NPSC22.56 Welcome	The Chair opened the meeting, and advised that The Council, members of the public and press may record/film or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Town Council cannot control 3 rd party recording. The Town Council will be recording the meeting.
NPSC22.57 Apologies	None
NPSC22.58 Approval of Absences	There were no absences to approve.
NPSC22.59 Declarations of Interest	There were no declarations of pecuniary or non-pecuniary interest.
NPSC22.60 Dispensations	There was no consideration of dispensations.
NPSC22.61 Public Forum	A member of the public attending on behalf of Hadleigh Society read a status update about The Local List. A panel for reviewing the list will be formed and it will be requested that either a Councillor member of this sub-committee or of the Planning Committee be the chair of the panel.
NPSC22.62 Minutes	Proposed by Councillor Schleip, seconded by Katherine Kramer, it was agreed to approve the minutes of the meeting on 22 nd June 2022. Vote = 5 For, 0 Against, 0 Abstain
NPSC22.63 Character Assessment Document	Due to only receiving the document a couple of days before the meeting, a new motion was proposed by Councillor Wilson, seconded by Councillor Shearly-Sanders 'To review the character



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	assessment document’. After a vote, the motion was agreed. Vote = 5 For, 0 Against, 0 Abstain Proposed by Councillor Wilson, seconded by Councillor Shearly-Sanders the above motion was agreed. Vote: For = 5, Against = 0, Abstain = 0 Following the motion, a short review of amendments noted already was made and Councillor Schleip asked to thank all the volunteers who contributed and the Projects & Finance Officer for putting this document together. The Projects & Finance Officer will send a note round for further review with a deadline to receive change requests. This will then be actioned, taken to the consultant for review then the next draft brought back likely in the September meeting.
NPSC22.64 Photograph Competition	The update was noted. The competition was arranged and “live” until 31st August. It is being posted on social media every week, there are posters up on the town noticeboards and it will feature in the Hadleigh Community News in August. Posters/flyers will be printed for distribution in the town’s establishments and all councillors will be asked to spread the word. Raising awareness of this will be one of the focuses of the public engagement days coming up.
NPSC22.65 Training – Working Group Volunteers	The Projects & Finance Officer updated that there is a presentation being worked on and the training session will take place within the next week to 10 days. A date will be confirmed later this week.
NPSC22.66 Public Engagement	The dates for the Co-Op and Market in July & August were noted.
NPSC22.67 Future Meetings	The next meeting will be held on Wednesday 24th August at 5.30pm.
NPSC22.68 Close of meeting	There being no further business the meeting finished at 5:49pm.

Signed

W. Brame

Wendy Brame
Town Clerk
29th July 2022