



# Hadleigh Town Council

The Guildhall  
Market Place  
Hadleigh  
Suffolk  
IP7 5DN  
(01473) 823884

## NEIGHBOURHOOD PLAN SUB-COMMITTEE

Tuesday 22<sup>nd</sup> March 2023 at 2.00pm in The Guild Room at Hadleigh Town Hall, Market Place, Hadleigh, IP7 5DN

### Draft Minutes

|                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NPSC22.154 Present                     | Councillors Schleip, Shearly-Sanders and Wilson (Chair), Chris Aulman and Katherine Kramer                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| NPSC22.155 In Attendance               | Town Clerk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| NPSC22.156 Welcome                     | The Chair opened the meeting, and advised that The Council, members of the public and press may record/film or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Town Council cannot control 3 <sup>rd</sup> party recording. The Town Council will be recording the meeting.                                                                                                                                                                             |
| NPSC22.157 Apologies                   | There were no apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| NPSC22.158<br>Declarations of Interest | <p>Councillor Shearly-Sanders declared an other-registrable interest in NPSC22.163 Local Green Spaces Report – Final document and NPSC22.164 as he is a Trustee of Hadleigh Grand Feoffment Charity who own a parcel of land mentioned in the report.</p> <p>Councillor Schleip declared an other-registrable interest in NPSC22.163 Local Green Spaces Report – Final document and NPSC22.164 Local Green Spaces – Letters to landowners as she is a Trustee of Hadleigh Grand Feoffment Charity who own a parcel of land mentioned in the report).</p> |
| NPSC22.159<br>Dispensations            | There was no consideration of dispensations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| NPSC22.160 Public Forum                | There were no members of the public present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| NPSC22.161 Minutes                     | Proposed by Councillor Schleip, seconded by Chris Aulman, it was <b>agreed</b> to approve the minutes of the meeting on 14 <sup>th</sup> December 2023 subject to amendment of HTC22.149 Design Codes.<br>Vote = 5 For, 0 Against, 0 Abstain                                                                                                                                                                                                                                                                                                             |
| NPSC22.162<br>Consultant's work        | The update on the consultant's work was <b>noted</b> :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



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|                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                         | <p>Lucy Batchelor-Wylam is making good progress on the Landscape Appraisal and is on schedule to produce the document by the end of April. The first half of the report was received by the sub-committee for reviewing, mid-March.</p> <p>The other item of work outstanding is the Housing Design Codes by AECOM – ongoing with the first draft currently being prepared.</p> |
| <p><b>NPSC22.163 Local Green Spaces Report – Final document</b></p> <p><b>NPSC22.164 Local Green Spaces – Letters to landowners</b></p> | <p>a) The final Local Green Spaces Report document was <b>received</b>.</p> <p>b) It was <b>noted</b> that letters will be sent to the identified landowners following this meeting.</p>                                                                                                                                                                                        |
| <p><b>NPSC22.165 Future Meetings</b></p>                                                                                                | <p>The date of the next meeting is 26<sup>th</sup> April 2023 at 2pm.</p>                                                                                                                                                                                                                                                                                                       |
| <p><b>NPSC22.166 Close of Meeting</b></p>                                                                                               | <p>There being no further business the meeting finished at 2:10pm.</p>                                                                                                                                                                                                                                                                                                          |

Signed

*W. Brame*

**Wendy Brame**  
**Town Clerk**  
**23<sup>rd</sup> March 2023**