



Hadleigh Town Council

The Guildhall
Market Place
Hadleigh
Suffolk
IP7 5DN
(01473) 823884

NEIGHBOURHOOD PLAN SUB- COMMITTEE

Friday 25th March 2022 at 2pm in The Guild Room at Hadleigh Town Hall, Market Place,
Hadleigh, IP7 5DN

Minutes

NPSC21.97 Election of Chair	The Projects Officer nominated herself as Chair of the Sub-committee for this meeting only. Proposed by Katherine Kramer, seconded by Cllr Shearly-Sanders, this was agreed . Vote = 3 For, 0 Against, 0 Abstain
NPSC21.98 Present	Councillor Shearly-Sanders, Projects Officer and Katherine Kramer
NPSC21.99 In Attendance	One member of the public and one member of the public on Zoom.
NPSC21.100 Welcome	The Chair opened the meeting, and advised that The Council, members of the public and press may record/film or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Town Council cannot control 3 rd party recording. The Town Council will be recording the meeting.
NPSC21.101 Apologies	Apologies for absence were received from Councillors Schleip and Wilson, and Chris Aulman,
NPSC21.102 Declarations of Interest	There were no declarations of pecuniary or non-pecuniary interest.
NPSC21.103 Dispensations	There was no consideration of dispensations.
NPSC21.104 Public Forum	The members of the public in person asked a question about the Ballymore development in Hook Lane. They asked if the Neighbourhood Plan group would receive feedback from the open days held to find out what information the developers gathered and to what extent the NP might reflect the development.
NPSC21.105 Minutes	Proposed by Cllr Shearly-Sanders, seconded by Katherine Kramer it was agreed to approve the minutes of the meeting on 25 th February 2022. Vote = 3 For, 0 Against, 0 Abstain
NPSC21.106 Market Stall Debrief	The Market Stall on 11 th March was discussed and generally deemed a useful exercise. The debrief provided the following key points: • The age range was somewhat limited • The exercise was useful for enhancing confidence of the



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	members when talking about neighbourhood planning • Oxford Dive (largely families and air base residents) was not represented however in general the spread of residents approached was vast • The layout of the stall and information presented was good but there are some learnings for next time.
NPSC21.107 Working Group Meeting	a) Proposed by the Projects Officer, seconded by Katherine Kramer it was agreed for a working group meeting to be held on Monday 11th April at 6:30pm. Vote = 3 For, 0 Against, 0 Abstain b) Without having the diaries of other members not present it was agreed to withdraw this item and agree an informal meeting time outside of this meeting.
NPSC21.108 Open Day NPSC21.109 Visit to Shelley Centre	It was noted that the open day is to be held on Tuesday 26th April. A new motion was proposed by the Projects Officer, to agree to ask Shelley Centre if we can come after 6pm on a weekday to accommodate as many of the sub-committee members as possible. Seconded by Katherine Kramer, after a vote this motion was agreed. Vote = 3 For, 0 Against, 0 Abstain Proposed by Projects Offices, seconded by Katherine Kramer the above motion was agreed. Vote = 3 For, 0 Against, 0 Abstain
NPSC21.110 Local Groups	The update was noted. ACTION: Projects Officer to email the groups again with notification of the Open Day.
NPSC21.111 Hadleigh Community Forum Feedback (2020)	The feedback was noted and will be filed accordingly.
NPSC21.112 Hadleigh Show	This item was discussed but the motion to agree the Hadleigh Show requirements for manning the event was withdrawn due to lack of members present. It was heard that Cllr Shearly-Sanders will struggle to help on the day due to other commitments at the show but that Katherine Kramer can fit in around others.
NPSC21.113 Navigus Feedback	The feedback from Navigus regarding the introduction chapters was received and it was agreed the comments were useful and will be actioned. ACTION: any members of the sub-committee who have not yet read the first draft introduction chapters to do so ASAP.



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NPSC21.114 Navigus JLP Review	The JLP Review from Navigus was received. Discussion around the help this will provide and usefulness proved it was a helpful item of work undertaken and thanks go to Chris at Navigus from the group for doing this for us.
NPSC21.115 Navigus Next Steps	Next steps with Navigus were agreed to bring the email surrounding objectives for the Plan to the informal meeting to workshop. Proposed by the Projects Officer, seconded by Katherine Kramer it was agreed this is the next step. Vote = 3 For, 0 Against, 0 Abstain
NPSC21.116 Hadleigh Society Local List	Discussion took place around the wording of the agenda item and it was generally agreed that it would be difficult to adopt something that wasn't finalised and this may cause confusion and therefore be premature. Cllr Shearly-Sanders proposed a new motion to agree to support the development of The Hadleigh Society's Local List, seconded by Katherine Kramer. After a vote, this motion was agreed. Vote = 3 For, 0 Against, 0 Abstain Proposed by Cllr Shearly-Sanders, seconded by Katherine Kramer, the above motion was agreed . Vote = 3 For, 0 Against, 0 Abstain
NPSC21.117 Future Meeting	The next meeting will be held on 29 th April 2022 at 2pm.
NPSC21.118 Close of meeting	There being no further business the meeting finished at 2:55pm.

Signed

W. Brame

Wendy Brame
Town Clerk
30th March 2022